



**InterIm Community  
Development Association**

## **JOB OPENING**

**Position:** Senior Housing Developer – full time, exempt

**Salary:** \$85,000 - \$105,000 (DOE), Generous medical, dental, and vision benefits; 403(b) retirement plan; healthcare FSA; flexible hybrid work arrangement

**Reports to:** Real Estate Development Director

### **About Us**

InterIm Community Development Association (InterIm CDA) is a dynamic community development corporation with deep roots in Seattle's Chinatown/International District (CID). We work to advance social justice and equity for low income, Asian and Pacific Islanders, immigrant, and refugee communities. InterIm CDA develops affordable housing within a community development and cultural competence framework, holding people and culture at the center. We seek to address neighborhood and community housing needs in a way that builds community and embraces the culture, history, and people of a place, and through a social justice lens.

### **About the Job**

As a Housing Developer at InterIm CDA, you will be responsible for leading affordable housing development projects in a way that furthers the mission of InterIm CDA and within a collaborative team environment. You'll be part of InterIm's Real Estate team, a small but mighty 4-person team tasked to develop new housing (that's you), lead equitable development policy and advocacy efforts, and steward our existing portfolio of affordable mixed use buildings.

The Housing Developer works independently and collaboratively to plan, manage, and implement all phases of developing affordable housing projects from early planning and feasibility through predevelopment, financing, construction, closeout, and transition to Asset Management.

Activities will vary widely as projects progress and may include but are not limited to:

- Community engagement
- Research to assess housing needs
- Feasibility analysis
- Site control negotiations
- Acquisition
- Financing proposals
- Selection and coordination of consultants
- Design and construction coordination and oversight

- Assist with coordination during lease-up/start-up
- Closeout/conversion/stabilization coordination
- Advocacy is woven into everything we do. The Housing Developer engages in advocacy efforts to support affordable housing, and to further neighborhood and community interests relevant to housing and through an antiracist and social justice lens.

**This job might be for you if:**

- You care deeply about the Chinatown International District (CID) community, InterIm CDA's mission, and making a positive impact in the lives of the people we serve.
- You have demonstrated capacity to work effectively and respectfully within diverse community and cultural settings
- You're proficient in all phases of and have at least 3 years of experience in affordable housing development
- You have experience working with the various types of public and private financing for affordable housing
- You have the ability to work independently and collaboratively
- You communicate clearly and are comfortable communicating in writing, on the phone, and in meetings.
- You have excellent project management skills and can manage multiple projects and activities concurrently
- You're an organized self-starter who takes ownership of your work and makes efficient use of your time.
- You can manage conflict and meet deadlines, even in high pressure situations.
- You have strong creative problem solving skills and can quickly adapt as conditions change

**It would be extra awesome if:**

- You have a Masters or Bachelors degree in a related field such as planning, community development, architecture, public policy/administration, or other related field
- You have a racial and social justice analysis
- You are familiar with the CID community, and other Asian Pacific Islander, immigrant and refugee communities
- You are bilingual in Cantonese, Mandarin or Vietnamese
- You are familiar with the affordable housing development players in Seattle, King County and Washington State, including LIHTC investors, State and City funders and private bank lenders

**To apply**

Please send a cover letter, resume and a list of 3 references via email to Leslie Morishita at [lmorishita@interimcda.org](mailto:lmorishita@interimcda.org)

**Questions?**

Contact Leslie Morishita at [lmorishita@interimcda.org](mailto:lmorishita@interimcda.org).