



**RE: HDC Board Open Nomination Announcement**

Dear HDC members,

In our continuing efforts to create a strong, diverse, and representative governing board, we are pleased to announce the opening of the nominating period for candidates to join the Housing Development Consortium of Seattle-King County's (HDC) Board of Directors in 2025. HDC's Nominating Committee is accepting applications between August 8 to September 30, 2024. You may submit your own application or nominate someone with their consent. This year, the committee intends to recommend a slate of up to four new board members.

HDC's work has never been more vital, and board service provides an opportunity for leaders in the housing sector to actively participate in strategic planning, association financial management, and resource development support.

**Eligibility**

- Any employee of a member organization in good standing (must have consent of supervisor and knowledge of current member representative).
- Able to agree to and abide by the HDC Board Member [Commitments and Code of Ethics](#) and [Conflict of Interest](#) policies, and serve as a member representative.
- Willing and able to serve at least one 3-year board term, including attendance at 6 bi-monthly board meetings and 1 full day board retreat, serving on 1 board committee (typically monthly meetings), attending 1 quarterly member meeting, attending quarterly equity trainings, and participating in other occasional special meetings and activities. Board service is approved at the Annual Member Meeting in December 2024 and is followed by an onboarding meeting to take place between December 2024 and January 2025.
- Participate in board advocacy, assist with fundraising efforts, and make a personal financial or in-kind contribution to HDC.
- Have not completed 3 consecutive 3-year terms of HDC board service in the last 3 years.

**Desired Qualifications, Characteristics, and Representation**

- Demonstrated leadership ability, capacity, and commitment to the [mission and vision](#) of HDC.
- Ability to represent a cross-section of member organizations' work, interests, and expertise.
- Will increase the racial, gender, geographic, socio-economic, and general diversity of the board.
- Will add to the board in terms of styles and perspectives, including an understanding of critical issues in the sector, thinking innovatively to solve problems, connections to various resources in the community, and actively networking across industries and sectors.
- An understanding of and interest in advancing HDC's [2022-2025 Strategic Plan](#), especially its equity-based components.

- As HDC is a membership association, candidates should understand the need to govern with a mindset that holds space for the diverse stakeholders that comprise the organization, have a collaborative working style that fosters positive network building and cross-sector engagement, and create value for association members through policy, advocacy, and member services.
- Priority professional backgrounds for 2025 include accounting, developers, insurance, property management/operations, public funders
- Priority representation includes community-based organizations; diversity, equity, and inclusion (DEI) focus/experience; disability services/representation; and sub-regional geographic representation (e.g., North King County, South King County).

### Timeline and Process

- Nominations accepted from Thursday, August 8 to Monday, September 30
- Nominations must be submitted via this online form:  
<https://www.surveymonkey.com/r/H57DFNQ>
  - Candidates may nominate themselves or be nominated by an employee of any member organization.
  - If you have technical difficulty, questions, or require assistance, contact Joane Gonzalez: [joane@housingconsortium.org](mailto:joane@housingconsortium.org)
- Advancing nominees will be invited to interview in late September and October and may be asked to participate in further interviews or submit additional information.
- The Nominating Committee will recommend a slate of nominees to join the board for board approval on November 13. All nominees will be advised of their status on or shortly after that date.
- Members will vote to give final approval of the slate of recommended candidates at the December Annual Member Meeting (exact date and time TBD).

### Nomination materials must be completed and submitted on or before Monday, September 30.

You may also contact Joane Gonzalez ([joane@housingconsortium.org](mailto:joane@housingconsortium.org)) with questions or for assistance. Once submitted, nominees will receive confirmation of the receipt of their materials. We look forward to receiving and reviewing your nominations.

Sincerely,  
The HDC Nominating Committee

**Michelle Morlan**, Co-Chair  
Principal, Lotus Development Partners LLC  
HDC Board Member

**Sunaree Marshall**  
Deputy Division Director, King County HHCD  
HDC Board Member

**Amanda Santo**  
Chief Operations Officer, Multi-Service Center  
HDC Board Member

**Joane Gonzalez**  
Executive Administrator and Board Liaison,  
HDC

**Vanessa Tran**, Co-chair  
Attorney, Kantor Taylor  
HDC Board Member

**Lindsay Masters**  
Executive Director, ARCH  
HDC Board Member

**Kate Smith**,  
Principal, SMR Architects  
HDC Board President

**Patience Malaba**  
Executive Director, HDC